



## WORKFORCE DEVELOPMENT COUNCIL

317 W. Main Street  
Boise, ID 83735-0790

### NOTICE OF MEETING

**Date:** Thursday May 4, 2006  
**Time:** 7:30 a.m. WIA Committee meeting: Cameo Rm.  
9:30 a.m. New member orientation—  
everyone welcome: Gallery Annex  
11 a.m. Full Council business meeting:  
Gallery Annex  
**Adjourn:** 4:30 p.m.  
**Location:** Owyhee Plaza Hotel  
Gallery Annex—Located across driveway from front desk  
1109 W. Main St., Boise, Idaho 83702

#### **Hotel Accommodations:**

**Owyhee Plaza Hotel**, between 11<sup>th</sup> & 12<sup>th</sup> on Main and Grove—downtown

- For reservations call 1-800-233-4611 or (208) 343-4611
- Request Room Block:  
**Workforce Development Council**  
Group Rate \$73 single/\$83 double  
(Direct bill to ICL for members)  
(Reserve your room prior to April 19)
- Find driving directions, parking information and complimentary shuttle service for hotel guests at:  
<http://www.owyheeplaza.com/>

**Parking Lot** for the Owyhee Plaza is located on the south side of Grove between 12<sup>th</sup> and 13<sup>th</sup> in addition to the parking adjacent to the hotel on Grove.

#### **Airline Reservations:**

Please arrange for your flights as soon as possible. If you need assistance, contact Alice.

#### **Reimbursement for Members:**

*Report authorized expenses on travel form (See Tab 14—WDC Manual).*

For further information:

**On logistics:** Please contact Alice Taylor, Workforce Systems, Idaho Commerce and Labor, phone (208) 332-3570 ext. 3313, FAX (208) 947-0049 or e-mail [alice.taylor@cl.idaho.gov](mailto:alice.taylor@cl.idaho.gov).

**Special Accommodations for Persons with Disabilities:** If you have any special needs that we can address, please notify Alice Taylor no later than 7 days in advance. Thank you.

**About the Workforce Development Council:** Please contact Cheryl Brush, Workforce Policy, Idaho Commerce and Labor, phone (208) 332-3570 ext. 3312.