



**WIAB 09-00**

**DATE:** December 8, 2000  
**TO:** All Local Workforce Investment Areas  
**FROM:** Cheryl A. Brush, Chief, Workforce Systems Bureau  
**SUBJECT:** PY2001 WIA Plan modifications

Although it hardly seems possible, we are quickly approaching the time for modifying local WIA plans to incorporate the second of the five years for which these plans were written.

Modifications to PY2000-2004 Local WIA Plans will be due in final form April 15 and will go to the Workforce Development Council with staff recommendations at the first scheduled meeting subsequent to that date. The State will not be modifying the planning guidelines, so modifications should focus on programmatic adjustments to local workforce investment systems, performance measures and budgetary changes to accommodate PY2001 funding.

As with the five-year plans, modifications to incorporate annual changes will require a 30-day public review period. In order to meet this submission deadline and provide local boards with an opportunity to incorporate comments offered during the public review, draft plan modifications will need to be done by about March 1.

For those of you who solicited youth proposals for one year only, with no extension options, you will need to get RFPs out fairly soon in order to have proposals in and reviewed for a March submittal. If you included an extension option in the PY2000 RFP and the board wishes to exercise that option, you will just need to describe changes to the funded programs and budget amounts, as appropriate. Remember, programs may not be changed beyond what was in an organization's original proposal without a new solicitation.

We are requesting that you send a copy of your draft modification to us when you release it for public review on March 1. Please submit a cover letter identifying the sections of the plan you are changing along with a summary of those changes and the replacement pages to go into your five-year plan.

If you have any questions, please give Laura a call.