



WORKFORCE DEVELOPMENT COUNCIL

317 West Main Street, Boise, Idaho 83735-0510

NOTICE OF MEETING

Date: Wednesday, September 10, 2008

Time: 9 a.m. Full Council meeting
➤ Aspen/Cedar Room, 2nd floor
noon Lunch—Evergreen Room, 2nd floor
1 p.m. Full Council meeting
➤ Aspen/Cedar Room
4:30 p.m. Adjourn

Location: The Grove Hotel
245 South Capitol Blvd., Boise, Idaho 83702

Hotel Accommodations:

The Grove Hotel, on the corner of Front & Capitol on the left-hand side

- For reservations call 1-888-961-5000 or (208) 333-8000
- Request Room Block:
Workforce Development Council
Group Rate \$85 single/double
(Direct bill to Labor for members)
(Reserve your room prior to Aug. 18)
- Find driving directions, parking information and complimentary shuttle service for hotel guests at:
<http://www.grovehotelboise.com/>

Parking Lot is located underneath the hotel; just north of Front St. on Capitol Blvd. (one-way heading north)

Airline Reservations:

Please arrange for your flights as soon as possible. If you need assistance, contact Alice.

Reimbursement for Members:

Report authorized expenses on travel form (See Tab 14—WDC Manual).

For further information:

For information on logistics: Please contact:

Alice Taylor, Workforce Systems, Idaho Department of Labor, phone (208) 332-3570 ext. 3313, FAX (208) 947-0049 or e-mail alice.taylor@labor.idaho.gov.

Special Accommodations for Persons with Disabilities: If you have any special needs that we can address, please notify Alice Taylor no later than 7 days in advance. Thank you.

About the Workforce Development Council: Please contact:

Cheryl Brush, Workforce Policy, Idaho Department of Labor, phone (208) 332-3570 ext. 3312.