



## WORKFORCE DEVELOPMENT COUNCIL

317 West Main Street, Boise, Idaho 83735-0510

### NOTICE OF MEETING

- Date:** Wednesday, October 3, 2007
- Time:**
- 9:00 a.m. Full Council meeting
    - Aspen Room, 2<sup>nd</sup> floor
  - noon Business Lunch
    - Cedar Room, 2<sup>nd</sup> floor
  - 1:00 p.m. Full Council meeting
    - Aspen Room
  - 4:30 p.m. adjourn
- Location:** The Grove Hotel  
245 South Capitol Blvd., Boise, Idaho 83702

#### Hotel Accommodations:

**The Grove Hotel**, on the corner of Front & Capitol on the left-hand side

- For reservations call 1-888-961-5000 or (208) 333-8000
- Request Room Block:  
**Workforce Development Council**  
Group Rate \$94 single/double  
(Direct bill to Labor for members)  
(Reserve your room prior to Sep. 19)
- Find driving directions, parking information and complimentary shuttle service for hotel guests at:

<http://www.grovehotelboise.com/>

**Parking Lot** is located underneath the hotel; just north of Front St. on Capitol Blvd. (one-way heading north)

#### Airline Reservations:

Please arrange for your flights as soon as possible. If you need assistance, contact Alice.

#### Reimbursement for Members:

Report authorized expenses on travel form (See Tab 14—WDC Manual).

For further information:

**For information on logistics:** Please contact:

Alice Taylor, Workforce Systems, Idaho Department of Labor, phone (208) 332-3570 ext. 3313, FAX (208) 947-0049 or e-mail [alice.taylor@labor.idaho.gov](mailto:alice.taylor@labor.idaho.gov).

Special Accommodations for Persons with Disabilities: If you have any special needs that we can address, please notify Alice Taylor no later than 7 days in advance. Thank you.

**About the Workforce Development Council:** Please contact:

Cheryl Brush, Workforce Policy, Idaho Department of Labor, phone (208) 332-3570 ext. 3312.