



WORKFORCE DEVELOPMENT COUNCIL

317 West Main Street, Boise, Idaho 83735-0510

NOTICE OF MEETING

Date: Thursday, November 5, 2009

Time: 8 a.m. – 9 a.m. **Orientation for new members - Syringa Room
Workforce Development Training Fund Policy –
Caribou Room**

9 a.m. - Noon **Full Council meeting - Cascade Meeting Room**

Noon **Lunch - Silverhorn Room**

1 p.m. - 4 p.m. **Full Council meeting - Cascade Meeting Room**

Location: Holiday Inn Boise Airport
3300 Vista Avenue, Boise, Idaho 83705

Hotel Accommodations:

Holiday Inn Boise Airport

- For reservations call 1-208-343-4900.
- Driving Directions:
- Take I-84 West to the VISTA Exit and turn north. The Holiday Inn lies just to the right before dropping down the hill into the Boise Valley.

[Click here for directions](#)

- Request Room Block:
Workforce Development Council
Group Rate \$75 single/double
(Hotel will direct bill the Department of Labor)
Reserve your room prior to Nov. 2, 2009.
- Complimentary shuttle service to and from the airport.

Airline Reservations:

Please arrange for your flights as soon as possible. If you need assistance, contact Pat.

Reimbursement for Members:

Report authorized expenses on travel form (See Tab 14—WDC Manual).

For information on logistics: Please contact: Pat Nelson, Idaho Department of Labor, phone (208) 332-3570 ext. 3228 or e-mail pat.nelson@labor.idaho.gov.

About the Workforce Development Council: Please contact: Cheryl Brush, Workforce Policy, Idaho Department of Labor, phone (208) 332-3570 ext. 3312 or e-mail Cheryl.brush@labor.idaho.gov.

About the Workforce Development Training Fund: Please contact: Leandra Burns, Business Services, Idaho Department of Labor, phone (208) 332-3570 ext. 3327 or e-mail Leandra.burns@labor.idaho.gov.

Special Accommodations for Persons with Disabilities: If you have any special needs that we can address, please notify Pat Nelson no later than 7 days in advance. Thank you.