

TRANSMITTAL #2

MEMORANDUM

October 5, 2011

TO: Workforce Development Council

FROM: Roger B. Madsen, Director *Roger B. Madsen*

SUBJECT: Workforce Program Services and Performance Reports

ACTIONS REQUESTED: Information only.

BACKGROUND:

One of the measures in the Workforce Development Council's 2011 Vision, Mission, Goals statement states, "Idaho's Workforce Development System will meet or exceed program performance measures." To help meet establish a benchmark for this measure we have attached the workforce agency profiles from the most recent program year that have been submitted to the Idaho Division of Financial Management. These are the service and performance overviews of the state's workforce programs that form the foundation of service for many of Idaho's residents. The summaries of the programs represented here provide a broad overview of each program, noting expenditures, service levels and performance outcomes for each. These overviews reflect solid, and in some cases exemplary performance. The agencies listed below have submitted reports for the Council's review at the following link - <http://labor.idaho.gov/wia1/meetings/100511/Tran2reports.pdf>:

- Division of Professional Technical Education/Adult Basic Education
- Commission on the Blind and Visually Impaired
- Department of Labor
- Department of Education
- Division of Vocational Rehabilitation
- Department of Correction
- State Board of Education
- Department of Health & Welfare
- Department of Commerce

Clearly defined performance measures and benchmarks provide feedback that permits program performance to influence future planning, resource allocation, and operational decisions. The ultimate goal of performance measurement reporting is to assure that services provided by state governmental

entities meet the needs of the people. Performance reporting also assists in maintaining a focus on the quality of services and the benefits those services provide to our state.

WIA Annual Report

Each state that receives an allotment under the Workforce Investment Act must prepare and submit an Annual Report of performance to the U.S. Secretary of Labor in accordance with the Act, addressing youth, adult and dislocated worker activities. The Annual Report includes a narrative on several activities and initiatives taking place throughout the state and contains information on the state's WIA performance, including:

- Performance data on common measures, including progress of local areas in the state in achieving local performance measures;
- Information on the status of state evaluation activities;
- Information on the waivers submitted by the state;
- Information on the cost of workforce investment activities; and
- Information on participants in the workforce investment system

Also attached is a detailed report on the Workforce Development Training Fund. The report provides a summary of funding and details contract activity since the inception of the WDTF.

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