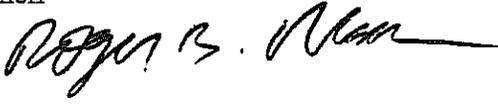


**TRANSMITTAL #1**

**MEMORANDUM**

September 24, 2009

**TO:** Workforce Development Council

**FROM:** Roger B. Madsen, Director 

**SUBJECT:** Federal Solicitation for Grant Applications for State Energy Sector Partnership and Training Grants

**ACTION REQUESTED:** Approval for the Idaho Department of Labor to submit a grant application of \$6 million

**BACKGROUND:**

Under the American Recovery and Reinvestment Act of 2009, also referred to as the federal stimulus package, the U.S. Department of Labor's Employment and Training Administration has made available \$500 million for research, labor exchange and job training projects that prepare workers for careers in energy efficiency and renewable energy. State work force agencies have access to \$190 million of this grant pool for work force sector strategies that train workers in skills required in the emerging energy efficiency and renewable energy industries. This solicitation encourages a strategic planning process that aligns the governor's overall work force vision, state energy policies and local and regional training activities. This planning process and grant oversight is to be completed through a state energy sector partnership of members from the Workforce Development Council, the state government cabinet-level department, the one-stop service delivery system, energy efficiency and renewable energy industries, labor organizations, state apprenticeship agencies and the education and training community. A draft charter is attached. Idaho's application involves funding to expand the Career Information System to all high schools and libraries in the state, incorporating energy efficiency and renewable energy training programs in the state's professional-technical high schools and colleges, expanding apprenticeship programs in the energy efficiency and renewable energy industries statewide and providing workshops for energy efficiency in manufacturing through TechHelp.

**Staff Recommendation:** Approval of the state energy sector partnership with the Idaho Department of Labor developing and submitting a grant application on behalf of the Idaho Workforce Development Council to implement work force training in energy efficiency and renewable energy occupations.

**Contacts:** Primary: Sue Simmons (208) 332-3570, ext. 3361  
Secondary: Kay Vaughn (208) 332-3570, ext. 3310

**Attachment:** Charter for the State Energy Sector Partnership

## CHARTER OF THE IDAHO ENERGY SECTOR PARTNERSHIP

### Purpose

The Idaho Energy Sector Partnership (IESP) is a senior level steering committee that shall exist throughout the life of the United States Department of Labor's State Energy Sector Partnership and Training Grant to inform the planning and implementation of Idaho's energy sector strategy and ensure the overall success of the grant.

### Membership

IESP membership is determined by the Idaho Workforce Development Council and will reflect Idaho's targeted industries. To effectively develop and implement industry training strategies across Idaho, individuals serving on the IESP are senior level and have decision making authority over their organization's activities and resources.

[Identify IESP members and explain relationship to targeted industries or job training??]

### Goals

[Targeted industry sectors -- Targeted populations -- career pathways to connect targeted populations with targeted industry sectors ??]

### Key Functions

The primary activities of the IESP to be performed throughout the life of the grant include:

1. Strategic planning and the development of a sector plan for the State of Idaho;
2. Oversight of the implementation and successful operation of Idaho's Sector Plan;
3. Establish project teams to identify, assess, and refer candidates for training;
4. Connect and place workers with employers that have existing job openings;
5. Identify trainers to begin immediate training once the grant award is made;
6. Identify robust recruitment strategies;
7. Develop seamless integration of supportive service strategies where necessary to help targeted individuals succeed;
8. Utilize One-stop Career Centers to provide case management;

9. Provide high quality training that leads to a degree or certification as appropriate; and
10. Develop follow-up and retention services.

IN WITNESS WHEREOF, the members of the IESP have executed this Charter to be effective as of the \_\_\_\_ day of \_\_\_\_\_, 2009.

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Con Paulos  
Chairman  
Idaho Workforce Development Council

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Paul Kjellander  
Administrator  
Idaho Office of Energy Resources

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Roger B. Madsen  
Director  
Idaho Department of Labor

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Richard Holman  
Idaho National Laboratory

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Mike Reynoldson  
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Ann Stephens  
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Idaho Division of Professional-  
Technical Education

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William Kober  
USDOL

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Dave Whaley  
AFL/CIO

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