

WORKFORCE DEVELOPMENT COUNCIL
Executive Committee Meeting Minutes – April 11, 2012

Welcome

Council Chair Tim Komberec called the meeting to order at 10 a.m. and welcomed everyone.

Roll call was taken by Pat Nelson and showed the following members present:

Tim Komberec, Chair
B.J. Swanson, Vice Chair (phone)
Roger Madsen, Director, Department of Labor
Tony Fernandez, Region II (phone)
Linda Clark, Region III (phone)
Jerry Beck, Region IV (phone)
Mike Nelson, Region V (phone)

- Minutes of the September 14, 2011 Executive Committee Meeting

Chair Komberec accepted a motion by Jerry Beck, seconded by B.J. Swanson to accept the minutes; with no objections, the minutes were approved unanimously.

Agenda

Chair Komberec said that today's agenda has three main purposes:

1. To review and approve the agenda for the full council meeting on May 8th
2. To review and approve the consent agenda items
3. And to discuss the proposed committee structure for 2012

With no additions to the Executive Committee agenda, Chair Komberec asked Dwight Johnson, Idaho Department of Labor to review the draft agenda for the May 8th meeting.

Mr. Johnson explained the items on the draft agenda and stated that a new member orientation will start at 8 a.m. followed by the full council meeting at 9 a.m. Tony Fernandez suggested that a report from Idaho Health Professions Education Council be included on the draft agenda.

Chair Komberec accepted a motion by Linda Clark, seconded by B.J. Swanson to accept the draft agenda as modified; with no objections, the draft agenda was approved unanimously.

Chair Komberec invited Dwight Johnson to review the consent agenda. Mr. Johnson explained that the Consent Agenda includes the following items:

- Council Meeting Minutes - October 5, 2011
- WIA Youth Committee RFP Recommendation (Transmittal #1)

Kay Vaughan, Department of Labor explained that the WIA Youth Program Design Subcommittee has completed a review and recommends continuation of the current Youth Program Design. Mr. Johnson said that an executive committee approval is needed so that the RFP could be released immediately.

Chair Komberec accepted a motion by Tony Fernandez, seconded by Mike Nelson to approve Transmittal #1; with no objections, Transmittal #1 was approved unanimously.

- Approve Appointments to Health Care Planning Partnership (Transmittal #2)

Dwight explained that under HRSA grant, the Workforce Development Council was awarded funds to establish the Idaho Health Care Workforce Planning Partnership. The Partnership wants to expand the Idaho Nursing

Workforce Data Center, currently operated and maintained by the Idaho Department of Labor, to include additional primary care disciplines, thus creating a primary care workforce data center. The Partnership recommends the addition of primary care experts to the steering committee representing physicians, nursing, dentistry and mental health professions such as social workers, psychologists, counselors and marriage and family therapists.

- Eligible Training Provider List (Transmittal #3)

Dwight explained that this transmittal allows the attached list of providers be added to the Eligible Training Provider List.

Tony Fernandez asked what the criteria are for a provider to get on the list and is there a periodic review.

Dwight said the State Board of Education requires the provider have a surety bond for incompleteness reimbursement to participants, a list for each occupational skill training program, a list of the training cost and fees, and have a non-discrimination policy. Another requirement is an annual registration fee and criminal background checks.

Linda Clark asked if once they are on the list is there any quality check or review of the training provider's performance.

Rico Barrera said that there are provisions in which providers can be removed from the list if they are not meeting quality standards and we carefully review participant feedback.

Kay Vaughan said that the case managers work closely with participants to help them make the best choice for their training. Dwight explained the State Board of Education policy that being on the eligible provider list is not an endorsement from the State Board for the quality of the training.

Jerry Beck suggested that the department provide a report that shows which eligible training provider receives workforce investment act funds as well as the performance outcomes of those participants. Dwight said the department would be happy to provide such a report.

- Extension Request for submittal of WIA Plan (Transmittal #4)

Dwight explained that this transmittal allows the Idaho Department of Labor to request an extension of the April 15, 2012 deadline to September 15, 2012 for submitting the WIA/Wagner Peyser State Plan.

Chair Komberec accepted a motion by Linda Clark, seconded by Mike Nelson to accept the consent agenda; with no objections, the consent agenda was approved unanimously.

- Proposed Organizational Structure (Transmittal #5)

Chair Komberec invited Dwight Johnson to discuss the proposed committee structure for 2012.

Mr. Johnson explained that over the years the Workforce Development Council has used a variety of ongoing committees. The Executive and Staff Committees are the only ones currently functioning.

Transmittal #5 recommends that the Workforce Development Council establish:

- regional and industry sector council liaisons that would keep the council informed and serve as a liaison for sector-focused or local partnerships,
- specific issues or topic committees to focus on during the year and develop policy and recommendations for the governor or the state board,
- And continue the operation of the executive and staff committees.

Jerry Beck suggested a task force that focuses on the difference between economic development and retail development.

Roger Madsen suggested a task force that focuses on STEM, innovation, high tech manufacturing and nuclear energy.

Chair Komberec accepted a motion by Mike Nelson, seconded by Jerry Beck to accept the Transmittal #5 as modified; with no objections, Transmittal #5 will be moved forward to the full council for discussion.

Roger Madsen pointed out that Dave Whaley had passed away and Rian Van Leuven will become president of the state AFL-CIO and a member of the Executive Committee.

Dwight announced that Chair Tim Komberec and Vice Chair B.J. Swanson will be attending the State Board of Education meeting in Moscow April 19th representing the Workforce Development Council.

Jerry Beck suggested that the council focus on short term training that puts folks back to work and ask the State Board of Education for partnership in this effort.

Mike Nelson asked about information on the STEM conference which is scheduled for May 9th. Dwight said that information about the STEM conference will be sent to council members.

Adjournment:

The meeting was adjourned at 11:15 a.m.

Guest Attendance:

Rico Barrera
Jane Donnellan
Gordon Graff
Dwight Johnson
John McAllister
Pat Nelson
Pam Pearson
Ben Phillips
Sue Simmons
Kay Vaughan