IDAHO
DEPARTMENT OF LABOR
C.L. "BUTCH" OTTER, GOVERNOR
ROGER B. MADSEN, DIRECTOR

WIAB 01-11

DATE: **July 12, 2011**

TO: All WIA Subrecipients

FROM: Susan Simmons, Workforce Operations Manager
Workforce Development Division

SUBJECT: Updated WIA/TAA Central Office Staff Contact Information

The WIA/TAA Central Office staff contact list has been updated and is posted online in the WIA Management Information System (MIS).

Changes include:

1) Grants management responsibilities in Region 3 has been transferred from Julia Browning to Vicki Parkinson

2) WIA participant Eligibility and document review and Grants management responsibilities in Region 4, 5, and 6 have been transferred from Vicki Parkinson to Julia Browning

The contacts list is included below; however, it is also posted in the WIA MIS under Information, then Contacts and Additional Program Information.

Questions may be directed to:

- Susan Simmons, (208) 332-3570, ext. 3361, susan.simmons@labor.idaho.gov, or
- Any member of the Grants Management Unit

FINANCIAL

Accounts Payable: (Questions & Suggestions)

Nancy Standish, Supervisor
Telephone: 332-3570 ext. 3427
Email: Nancy.Standish@labor.idaho.gov

Pam Durham
Telephone: 332-3570 ext. 3222
Email: Pam.Durham@labor.idaho.gov

Ron Hanson
Telephone: 332-3570 ext. 3182
Email: Ron.Hanson@labor.idaho.gov

WIA Financial: (Questions & Suggestions)

Robbin Hankins
Telephone: 332-3570 ext. 3157
Email: Robbin.Hankins@labor.idaho.gov

Simon So
Telephone: 332-3570 ext. 3153
Email: Lapman.So@labor.idaho.gov

PROGRAM SUPPORT UNIT	
Sue Simmons, Operations Manager Telephone: 332-3570 ext. 3361 Susan.Simmons@labor.idaho.gov	~Supervises program support unit
GRANTS STAFF	**REGION / TASK**
Diana Parenteau, Grants Management Officer Telephone: 332-3570 ext. 3328 Diana.Parenteau@labor.idaho.gov	~ Region I ~ Region II ~ WIA State Programs Coordinator
Vicki Parkinson, Grants Management	~ Region III

Officer Telephone: 332-3570 ext. 3880 Vicki.Parkinson@labor.idaho.gov	
Julia Browning, Grants Management Officer Telephone: 332-3570 ext. 3275 Julia.Browning@labor.idaho.gov	~ WIA Document Review - All Regions ~ Region IV ~ Region V ~ Region VI
Ben Phillips, Grants Management Officer Telephone: 332-3570 ext. 3398 Ben.Phillips@labor.idaho.gov	~ Green Jobs Grant ~ Summer Youth Program
Jenny Hemly, TAA Coordinator Telephone: 332-3570 ext. 3480 Jennifer.Hemly@labor.idaho.gov	~ Manages TAA Program
Albert Clement, Workforce Consultant Telephone: 332-3570 ext. 3261 Albert.Clement@labor.idaho.gov	~ TAA Program Support
TECHNICAL SUPPORT UNIT	
Jeanie Irvine Telephone: 332-3570 ext. 3323 Jeanie.Irvine@labor.idaho.gov	~ Manager of Technical Support Unit ~ WIA Federal Performance Reporting
Jerry Riley, Workforce Development Programs Specialist Telephone: 332-3570 ext. 3309 Jerry.Riley@labor.idaho.gov	~ WIA Federal Performance Reporting ~ WIA Management Information System

Bill Reed, Field Support Telephone: 332-3570 ext. 3339 William.Reed@labor.idaho.gov	~ Eligible Training Provider List